OAK Faculty Advisory Committee

Agenda, December 11, 2014:

1. Brief Updates

    a. The transition to Blackboard managed hosting is progressing, with Fall 2013, Spring 2014, and Summer 2014 course, as well as non-courses (organizations), now on Blackboard servers.

    b. User testing will begin shortly with those courses. Volunteers to test over the next week are appreciated. Please contact Derek Bruff, derek.bruff@vanderbilt.edu, to volunteer. Also, feel free to recommend names of colleagues who might be testers.

    c. The job ad for the CFT's new Assistant Director for Educational Technology has been posted: http://cft.vanderbilt.edu/about/employment. Feel free to share with colleagues. The application deadline is January 26, 2015.

    d. The URLs http://www.vanderbilt.edu/oak and http://oak.vanderbilt.edu will redirect to http://www.vanderbilt.edu/blackboard and http://blackboard.vanderbillt.edu, respectively, on December 23rd. References to OAK in VU Web (and eventually print) communications will be replaced by references to Blackboard. (Thanks, Web Communications!)

2. Kaltura Demo

    a. Discussion: Useful features of Kaltura? Concerns about Kaltura?

    b. Discussion: What system-wide settings or policies should we decide before December 23rd?

Minutes, December 11, 2014:

Scott Nelsen from VUIT demonstrated Kaltura for the committee. The following are notes from the demonstration and questions from the committee.

1. Explanation of Kaltura:
    a. Kaltura is a streaming media tool available in the new Blackboard managed hosting environment.
    b. Terms:
        i. Kaltura Application Framework (KAF)—how the module behaves once someone logs into Blackboard
        ii. Kaltura Management Console (KMC)- what the user will see when they are logged onto Blackboard

2. How Kaltura Impacts the User/ Features of Kaltura:
    a. My Media—where all media uploaded

a. How to add media-
   i. The user can perform a media upload for content that is already created
   ii. The user can create a webcam recording right from the user's device
   iii. The user can create a video presentation using PowerPoint
   iv. The user can create a screen clicking presentation
   v. How to upload and share media:
      1. Choose media
      2. Upload
      3. Name the media
      4. Tag the media (as searchable tags)
      5. Save
      6. Go to My Media—then the media is uploaded
      7. Check box→ actions→ publish
      8. The user can see all courses they have access to, including teaching assistants, course managers, etc.
b. Working with a webcam:
   i. Students can make a video using their webcam and upload into their MyMedia Library→ actions→ publish→ can publish to any course of which the student is enrolled in.
c. How to identify the media:
   i. Have students save the file with their name, additionally, the uploaded media displays the student's name. (Ex: From: Name)
d. Approval of videos:
   i. Instructor can approve videos individually, can check all videos at the same time for approval, or check a box where the videos don't have to be approved at all—can go straight to "MyMedia Library" —PER COURSE basis.

3. Questions from the Committee:
   a. How do we know where our media is?
      i. Answer: Go to the Media Gallery within the desired course on Blackboard—the media is there.
   b. Is there more than one way to upload media?
      i. Answer: Yes, you can add media from the Blackboard Media Gallery for each course or do an overall upload of media to your Kaltura account and assign the media to different courses.
   c. Can you publish a media piece to more than one course?
      i. Answer: Yes, it can be published to more than one course, but there is only one copy of the actual media.
   d. Does the media impact my Blackboard course size?
      i. Answer: No, the media does not impact your Blackboard course size—the media is on the Kaltura server.
   e. Is there a Kaltura storage limit on media?
      i. Answer: Vanderbilt has a limit, but we don't know what the hard limit is. We do not have a hard limit right now so faculty are not scared to use big files that might create good pedagogy. We have no idea how much media faculty

would use if it were easy to do so. We are not going to set a limit now, however, we will wait to see where the rush takes us.

f. Will individual users have storage limits?
   i. Answer: No.
g. How will co-teaching a course work regarding storage?
   i. Answer: If an instructor is co-teaching a course, they will have the ability to have one account that is linkable to different courses/ users.
h. How does Kaltura apply to licensed material?
   i. Answer: If the material is licensed material, it must come down after the licensing period is over.
i. Can we delete media from a course, but keep it in MyMedia Library?
   i. Answer: Yes, you can an unpublish it. You can also set a date for when content is removed.
j. How do the analytics within Kaltura work? How can we see who watched the material?
   i. Answer: The analytics are helpful to know who watched the material, thus, helping to prevent lawsuits. You can view the user IDs, user plays, etc. on each piece of media.
k. What do the "Categories" on Kaltura do?
   i. Answer: The categories tell you how many courses the media is uploaded to.
l. How do "co-instructors" on Kaltura work?
   i. Answer: One instructor can delete media from a course, but they cannot delete from other instructor's MyMedia Library.
m. Do students have quotas on storage?
   i. Answer: Student quotas are okay. Students have their own space on Kaltura.
n. If a student return to the university after they have graduated, can they be reactivated?
   i. Answer: Yes, they can be reactivated, if needed/ if the student returns. Additionally, material can be reactivated for accreditation purposes.
o. Can material be published from the MyMedia Library to the world?
   i. Answer: No. All material stays within Kaltura. Kaltura generated media is NOT playable outside of Blackboard.
p. Where can students share a video outside of their "MyMedia" or course?
   i. Answer: Nowhere.
q. How does Kaltura apply to distributed media?
   i. Answer: We built the copyright policy based on streaming media. Distributing media is a whole different topic. Kaltura does not allow the media to be downloaded to the user's device.
r. Can someone use Kaltura as a personal backup video storage area?
   i. Answer: No, there is not any way to get media off Kaltura.
s. Is the Kaltura Shared Repository moderated? If not, how can we restrict access to the shared repository?
   i. Answer: Natalie Richardson, Cynthia Cyrus' graduate assistant for Digital Learning Policy, will monitor the shared repository if needed.
t. Does every course have a MyMedia Gallery?
   i. Answer: Yes.

u. Can student/ faculty organizations "courses" have a MyMedia Gallery as well?
    i. Answer: We will check on that once Blackboard has transitioned over into managed hosting.